

Authorization for Medication Administration Directions/Rules

1. Medications that can be given at school include only those that would prevent the student from attending school if withheld. Nutritional supplements may not be administered in the school setting.
2. The *Authorization for Medication Administration* form must contain the legal name of student that is consistent with school records.
3. The form must be completed in its entirety before medication can legally be administered with signed authorization.
4. The medication name on the form must match what is listed on the label (i.e. do not write “allergy medicine” in place of “Benadryl or “Diphenhydramine”. The name of the medication must be included.
5. For dosage do not write “1 pill” write the appropriate dose such as “5 mg” or “10 ml”.
6. Document the appropriate route, for example, inhalers are “inhaled” not “oral”
7. Injectable medications such as epinephrine and glucagon must have signed authorization on an *Authorization for Specialized Care* form.
8. The time of day must be noted on the authorization form by exact time, not noted as “morning” or “at lunch”.
9. Reason for medication must be noted either by diagnosis or symptoms such as “ADHD” or “pain”.
10. Administration on non-prescription medications should include medications necessary for the student to stay in school.
11. Self-administration of non-prescription medications requires both parent and school permission, the district reserves the right to decline self-administration privileges.
12. Self-medication of a prescription medication requires permissions from a parent, provider and school administration or the school nurse. The district reserves the right to decline self-administration privileges.
13. Self –administration of prescription medication of epinephrine or albuterol should be written in a school health protocol, an Asthma *Action Plan* (AAP) is appropriate for albuterol inhalers. An AAP should be completed for each student with an inhaler. The school nurse should be immediately alerted to an epi-pen brought to school.

Policies:

Molalla River School District. Student Policy for Prescription Medication. Retrieved from: <http://policy.osba.org/mriver/J/JHCD%20D1.PDF>

Molalla River School District. Student Policy for Non-prescription Medication. Retrieved <http://policy.osba.org/mriver/J/JHCD%20D1.PDF>

Molalla River School District. Student Policy for Administering Non-injectable Medications to Students. Retrieved from: <http://policy.osba.org/mriver/J/JHCD%20R%20D1.PDF>